

# MORIALTA BOOK BANK

## BOOKING RECORD & LOAN AGREEMENT

Mail to Morialta Uniting Church, 26 Chapel Street, Magill SA 5072

Phone: 8331 9344

or call in at the church office M - F 9.00 am to 1.00 pm

Name: .....

Church / Group:

.....

Address: .....

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Postcode: ..... Tel:.....

Email: .....

Item requested (title) : .....

.....

Alternative title: .....

Dates required: ..... No. of Copies: .....

Postage required: YES/NO

(If 'NO' books are to be collected from Morialta Uniting Church Office during office hours Monday to Friday 9.00 am to 1.00 pm)

All freight costs are for the account of the borrowing group.

See 'Conditions of Loan' for borrowing fees.

Amount Due:\$.....

Cheques should be made payable to 'Morialta Community Centre'

## CONDITIONS OF LOAN FOR BOOKS

1. Books may be borrowed for a 3 month period. Any extensions to this are at the discretion of Morialta Book Bank.
2. The borrowing fee is \$5.00 per book, to be paid prior to borrowing.
3. Postage (if required) is in addition to the borrowing fee.
4. Books may be collected from Morialta Uniting Church Office during office hours.
5. Lost or damaged books will incur a replacement fee.

Due date for return of books: .....

On behalf of .....(church/group)

I agree to the above conditions.

Signature: .....Date: .....

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**OFFICE USE ONLY:** Amt received: \$ ..... Date: .....

**Books collected:** Date: .....

**Books posted:** Date: ..... **Postage Cost:** .....

**Due date for return:** ..... **Date returned:** .....

**Notes:** .....

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